

Contact on 8010700700 for more details



EMBASSY OF GREECE
NEW DELHI
CONSULAR SECTION

SCHENGEN VISA	
DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS:	
Application form for a Schengen visa , fully filled in and signed by the applicant.	
One recent passport-size photograph in colour with white background, according to the relevant specifications laid down by ICAO.	
<p>Passport, which should:</p> <ul style="list-style-type: none"> -be of a validity exceeding by three months the ending date of the visa length - include at least two blank pages -have been issued within the previous ten years. 	
<p>Travel medical insurance covering the territory of all Member States as well as the entire period of the intended stay The insurance policy should cover any eventual expenses relating to repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment. Minimum coverage: 30.000 Euro.</p> <p>Important information for applications lodged in India: as of 01/10/2013, travel medical insurances will be accepted only if they are issued by specific Indian insurance companies. Please refer to the following link ("All about visas")</p>	
Clear photocopy of the first and last page of the passport including photocopies of all Visas and stamps	
Previous passport (if applicable)	
Cover Letter explaining the details of visit	
List of supporting documents to be submitted by visa applicants in India	
I.	Documents to be submitted by all applicants
<p>1. Proof of means of transport</p> <p>Flight reservation of return or round ticket. If the applicant is travelling to several Schengen States, proof of intra-Schengen flight reservation, train itinerary or car rental.</p>	

2. Proof of lodging

Hotel reservations, rental of holiday home or campus residence reservation. If the applicant intends to stay with a family member or a friend, proof of sponsorship and/or private accommodation from the host. Individual Schengen States may require applicant to present proof of sponsorship and/or private accommodation by completing a form drawn up by the Schengen State's competent authority (hereinafter 'national form'). If applicant is travelling to several Schengen States, proof of lodging in each of them.

3. Proof of financial means

- Original private bank statement showing movements in the last three months, duly stamped and signed by the bank;
- Indian income tax return acknowledgment for the last two assessment years; attested

- In addition:
- payslips for the last three months;
- employment contract;
- employers statement on approval for holidays.

If the applicant is a company owner or self-employed:

- certificate of registration of the company.

If the applicant is sponsored:

proof of sponsorship and/or private accommodation by completing a national form of the Schengen State concerned (see the website of the Member State of destination) If the applicant is retired:

- pension statements for the last three months;
- proof of regular income generated by ownership of property or business.

Relationship proof-

- Spouse travelling together Spouse name to be endorsed in both the passports otherwise Original Marriage Certificate required apostille from MEA

4. If the applicant is a minor:

- If the minor is travelling with only one parent, written consent certified by public notary of the other parent or guardian, except in cases of a parent having sole custody or guardianship of the minor;
- If the minor travels alone (without parents), written consent, certified by public notary, of both parents or guardians having custody or guardianship of the minor;
- Copies of the passport of the parents. If not applicable, birth certificate of the applicant and copies of the ID cards of the parents.
- If one parent is having Valid visa still consent letter certified by Public notary is required from that parent.

II. Documents to be submitted depending on the travel purpose

1. Business trips:

- invitation from the inviting company or organisation;
- cover letter from the applicant's employer; Both letters

must confirm, as a minimum:

- a) the applicant's identity;
- b) the purpose of the journey (meetings, conferences, training or business related events); and
- c) the period and place of intended stay.

2. Journeys undertaken for the purpose of study, research, or other types of internship:

- certificate of admission or registration at an educational establishment for the purpose of attending academic or vocational courses, or cover letter from the inviting company;
- student cards or certificates of the establishment at which the applicant is enrolled.

3. Journeys undertaken for the purpose of tourism

- certificate of the travel agency confirming the booking of an organised trip or any other appropriate document indicating the travel plans;
- marriage certificate, if applicant is married and cannot provide evidence of marital status in the passport; copy of ration card, if applicable.

4. Journeys undertaken for the purpose of visiting family/friends:

- marriage certificate, if applicant is married and cannot provide evidence of marital status in the passport; copy of the ration card, if applicable;
- certificate proving the existence of family relationship, if applicant is visiting relatives.

5. Journeys undertaken to attend cultural, sports or religious events and for film crews:

- invitation, entry tickets, enrolments or programmes.
- For film crews:
 - a) letter from the film company specifying title, synopsis and shooting locations of film;
 - b) complete list of names of travelling crew members along with their roles;
 - c) letter from the agency in the Schengen State confirming arrangements for film permits;
 - d) certificate of registration with the Indian Motion Pictures Producers Association or Film Chamber of Commerce.

6. Journeys of members of official delegations:

- copy of the official invitation;
- Note verbal issued by the sending authority(ies) concerned confirming:
 - a) the identity of the applicant
 - b) the purpose of the journey (meetings, consultations, negotiations or events held by intergovernmental organizations);
 - c) the period of intended stay;
 - d) the place of stay.

7. Journeys undertaken for the purpose of medical treatment

- certificate from a medical doctor or a medical institution confirming the need for specific medical treatment to be received in the Member State of destination;
- official document from the receiving medical institution confirming that the specific medical treatment can be performed and patient be accepted accordingly;
- proof of pre-payment of the treatment;
- any other correspondence between the sending medical doctor and the receiving medical institution.

8. Seafarers:

a) Employment contract/appointment letter (showing duration of employment)

Copy of the seafarer's working contracts/appointment letter in order to board the ship.

b) Original Seaman's book

c) Invitation from the shipping company/ maritime agency of the Member State where the seafarer will join the boat. The invitation must be signed and bear the stamp of the company/agency and include the following data:

- name and family name of the seafarer
- place and date of birth, passport number, seafarer's book number
- date of issue, period of validity of passport and the seafarer's book
- the seafarer's position on the vessel (if there are several seafarers, their information can be included in a list, signed and stamped, and annexed to the invitation letter)
- name and flag of the boat
- port and date of boarding and disembarking
- itinerary that the seafarer will follow to arrive in the Member State of destination/ transit (including date and entry point (airport) to the Schengen area).

In the letter of invitation, the shipping company/maritime agency based in the Member State should indicate the name and address of the Indian agency it is collaborating with and will be responsible for submitting the visa applications.

The shipping company/maritime agency based in the Member State is also required to indicate that it will bear all responsibility for the seafarer upon his/her arrival in the Member State (including in the event of repatriation) and ensure that he/ she boards the ship.

d) Flight reservation (if applicable)

e) If the visa application is presented by a shipping company/ maritime agency of India, a covering letter of invitation by the agency/ company including the list of seafarers applying.

9. Airport transit

- Visa or other entry permit for the third country of destination.
- Documents in relation to the onward journey to the final destination after the intended airport transit.

Note:

- 1) **Original documents and passport submitted must be accompanied along with a copy**
- 2) **The Embassy may, in justified cases, request additional documents**
- 3) **The visa fee is not refunded if the visa is refused.**



Harmonized application form
Application for Schengen Visa
This application form is free¹

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Family members of EU, EEA or CH citizens or of UK nationals who are Withdrawal Agreement beneficiaries shall not fill in fields no 21, 22, 30, 31 and 32 (marked with *) Fields 1-3 shall be filled in in accordance with the data in the travel document

1. Surname (Family name):			FOR OFFICIAL USE ONLY
2. Surname at birth (Former family name(s)):			
3. First name (s) (Given name (s)):			
4. Date of birth (day-month - year):	5. Place of birth: 6. Country of birth:	7. Current nationality: Nationality at birth: Other nationalities:	Date of application:
			Application number:
			Application lodged at:
			<input type="checkbox"/> Embassy/consulate <input type="checkbox"/> Service provider <input type="checkbox"/> Commercial intermediary <input type="checkbox"/> Border (Name): <input type="checkbox"/> Other:
8. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	9. Civil status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Registered partnership <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other (please specify):		File handled by:
10. Parental authority (in case of minors) / legal guardian (surname, first name, address, if different from applicant's, telephone no., e-mail address, and nationality):			Supporting documents: <input type="checkbox"/> Travel documents <input type="checkbox"/> Means of subsistence <input type="checkbox"/> Invitation <input type="checkbox"/> TMI <input type="checkbox"/> Means of transport <input type="checkbox"/> Other:
11. National identity number where applicable:			Visa decision: <input type="checkbox"/> Refused <input type="checkbox"/> Issued: <input type="checkbox"/> A <input type="checkbox"/> C <input type="checkbox"/> LTV
12. Type of travel document: <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> Special passport <input type="checkbox"/> Other travel document (please specify):			<input type="checkbox"/> Valid: From: To: Number of entries:

	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Mult
	Number of days:

¹ No logo is required for Norway, Iceland, Liechtenstein and Switzerland

13. Number of travel document:	14. Date of issue:	15. Valid until:	16. Issued by (country):
17. Personal data of the family member who is an EU, EEA or CH citizen or an UK national who is a Withdrawal Agreement beneficiary, if applicable:			
Surname (Family name):		First name (s) (Given name (s)):	
Date of birth (day-month-year):	Nationality:	Number of travel document or ID card:	
18. Family relationship with an EU, EEA or CH citizen ,or an UK national who is a Withdrawal Agreement beneficiary, if applicable: <input type="checkbox"/> spouse <input type="checkbox"/> child <input type="checkbox"/> grandchild <input type="checkbox"/> dependent ascendant <input type="checkbox"/> registered partnership <input type="checkbox"/> other			
19. Applicant's home address and e-mail address:			Telephone no:
20. Residence in a country other than the country of current nationality: <input type="checkbox"/> No <input type="checkbox"/> Yes Residence permit or equivalent... No... Valid until...			
*21. Current occupation:			
*22. Employer and employer's address and telephone number. For students, name and address of educational establishment:			
23. Purpose(s) of journey: <input type="checkbox"/> tourism <input type="checkbox"/> business <input type="checkbox"/> visiting family or friends <input type="checkbox"/> culture <input type="checkbox"/> sport <input type="checkbox"/> official visit <input type="checkbox"/> medical reason <input type="checkbox"/> study <input type="checkbox"/> airport transit <input type="checkbox"/> other (please specify):			
24. Additional information on purpose of stay:			
25. Member State of main destination (and other Member States of destination, if applicable): 			26. Member State of first entry:
27. Number of entries requested: <input type="checkbox"/> single entry <input type="checkbox"/> two entries <input type="checkbox"/> multiple entries Intended date of arrival of the first intended stay in the Schengen area: Intended date of departure from the Schengen area after the first intended stay:			

28. Fingerprints collected previously for the purpose of applying for a Schengen visa: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> No <input type="checkbox"/> Yes </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Date, if known ... Visa sticker number, if known </div>	
29. Entry permit for the final country of destination, where applicable: <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Issued by ... Valid from... until... </div>	
* 30. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s):	
Address and e-mail address of inviting person(s)/hotel(s) temporary accommodation(s):	Telephone no:
*31. Name and address of inviting company/organization:	
Surname, first name, address, telephone no, and e-mail address of contact person in company/organisation:	Telephone no of company/organisation:
*32. Cost of travelling and living during the applicant's stay is covered:	
<input type="checkbox"/> by the applicant himself/herself Means of support <input type="checkbox"/> cash <input type="checkbox"/> traveller's cheques <input type="checkbox"/> credit card <input type="checkbox"/> pre-paid accomodation / <input type="checkbox"/> pre-paid transport/ <input type="checkbox"/> other (please specify)	<input type="checkbox"/> by a sponsor (host, company, organisation), please specify: <input type="checkbox"/> referred to in field 30 or 31 <input type="checkbox"/> other (please specify):... Means of support <input type="checkbox"/> cash <input type="checkbox"/> accomodation provided <input type="checkbox"/> all expenses covered during the stay <input type="checkbox"/> pre-paid transport <input type="checkbox"/> other (please specify)
33. Surname and first name of the person filling in the application form, if different from the applicant:	
Address and email address of the person filling in the application form:	Telephone No:

I am aware that the visa fee is not refunded if the visa is

refused. Applicable in case a multiple-entry visa is

applied for:

I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the application; and any personal data concerning me which appear on the application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS) for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority responsible for processing the data is: Ministry of Foreign Affairs, 1st Vasilissis Sofias Avenue, 10671, Athens, Tel.: +30 210 3681000, Fax: +30 210 3681717, www.mfa.gr, e-mail: dc4@mfa.gr, dst2@mfa.gr.

I am aware that I have the right to obtain, in any of the Member States, notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the Member State concerned.

The national supervisory authority, Hellenic Data Protection Authority, 1-3 Kifisias Street, 1st floor, 11523, Athens, tel.: +30 210 6475600, fax +30 2106475628, e-mail: contact@dpa.gr, will hear claims concerning the protection of personal data.

I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application.

I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 6(1) of Regulation (EU) No 2016/399 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.

Place and date:	Signature (signature of parental authority/legal guardian, if applicable):
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