

## USA Visa Application Guidelines

**CONTACT ON: 8010700700 ( FOR LATEST INFORMATION / T&C APPLIED )**

### ◆ Documents Required for Online Submission:

- Passport with a validity of more than six months.
  - Duly filled Visa Performa by the applicant.
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### 📄 Documents Required at the Time of Submission (VFS & Embassy/Consulate):

1. Original passport (valid for more than six months).
  2. DS-160 Confirmation Page.
  3. Visa Appointment Confirmation Letter.
  4. Visa Application Fee Payment Receipt.
  5. Covering Letter from the applicant addressed to:
    - o The Visa Officer, Embassy of the United States of America
    - o On official company letterhead
    - o Must include applicant's name, designation, purpose of visit, and duration of stay.
  6. Invitation Letter from the host in the U.S.
  7. Confirmed Travel Itinerary (Flight Tickets).
  8. Original Bank Statement for the last six months (preferably).
  9. Income Tax Returns for the last three years (preferably).
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### ✳ Additional Documents for First-Time Travelers (Advisable):

- Supporting documents establishing ties to home country (e.g., property documents, employment proof, etc.)
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### Processing Time:

- Approximately 2–3 working days post-appointment.

Note: This is an indicative timeline based on current trends. Actual processing time may vary at the discretion of the Visa Consular Officer.

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 Visa Fee Details:

- Payable in INR equivalent to 185 USD
  - Current Fee: INR 16,095/- (subject to change as per prevailing exchange rates)
  - Mode of Payment: CASH (via Citibank) or NEFT Transfer
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## Personal, Address, Phone, and Passport Information

Note: You have completed data entry for your NIV application. Before submitting the application, please review your entries below. To navigate to the next section to be reviewed, click the 'Next' button on the bottom of the page. If an entry is incorrect, click on the links on the right side of the page, which will direct you to the page where you entered the data. Once you have reviewed all sections, you will be directed to the Sign and Submit page to complete the application process.

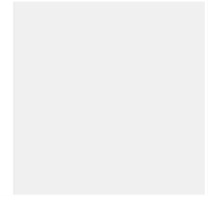


Photo Provided:

[Edit Personal Information](#)

Name Provided:

Full Name in Native Alphabet:

Other Names Used:

Telecode Name Used:

Sex:

Marital Status:

Date of Birth:

Country/Region of Birth:

Country/Region of Origin (Nationality):

Do you hold or have you held any nationality other than the one indicated above on nationality?

Are you a permanent resident of a country/region other than your country/region of origin (nationality) above?

National Identification Number:

U.S. Social Security Number:

U.S. Taxpayer ID Number:

[Edit Address and Phone Information](#)

Home Address:

City:

State/Province:

Postal Zone/ZIP Code:

Country/Region:

Same Mailing Address?

Primary Phone Number:

Secondary Phone Number:

Work Phone Number:

Have you used additional phone numbers in the last five years?

Email Address:

Have you used additional email addresses in the last five years?

Email Address (1):

Do you have a social media presence?

Social Media

Provider/Platform (1):

Social Media Identifier:

Social Media

Provider/Platform (2):

Social Media Identifier:

Have you used additional social media platforms in the last five years?

[Edit Passport/Travel Document](#)

## Information

Passport/Travel Document Type: REGULAR

Passport/Travel Document Number:

Passport Book Number:

Country/Authority that Issued Passport/Travel Document:

City where issued:

State/Province where issued:

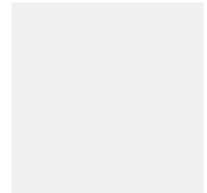
Country/Region where issued:

Issuance Date:

Expiration Date:

Have you ever lost a passport or had one stolen?

## Travel Information



### Edit Travel Information

The List of Purposes of Trip to the U.S.

Purpose of Trip to the U.S.  
(1):

Specify:

Have you made specific travel plans?

Intended Date of Arrival:

Intended Length of Stay in

U.S.:

Address where you will stay  
in the U.S.:

Person/Entity Paying for  
Your Trip:

[Edit Travel Companions  
Information](#)

Other Persons Traveling with  
You:

[Edit Previous U.S. Travel  
Information](#)

Have you ever been in the  
U.S.?

Have you ever been issued a  
U.S. visa?

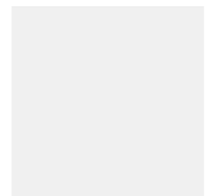
Have you ever been refused  
a U.S. Visa, or been refused  
admission to the United  
States, or withdrawn your  
application for admission at  
the port of entry?

Explain:

Has anyone ever filed an  
immigrant petition on your  
behalf with the United  
States Citizenship and  
Immigration Services?

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## U.S. Contact Information



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[Edit U.S. Point of Contact  
Information](#)

Contact Person Name in the U.S.:

Organization Name in the U.S.:

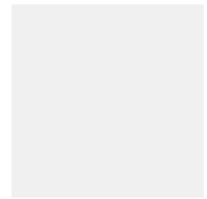
Relationship to You:

U.S. Contact Address:

Phone Number:

Email Address:

## Family Information



### Edit Family Information: Relatives

Father's Surnames:

Father's Given Names:

Father's Date of Birth:

Is your father in the U.S.?

Mother's Surnames:

Mother's Given Names:

Mother's Date of Birth:

Is your mother in the U.S.?

Do you have any immediate relatives, not including parents in the U.S.?

Do you have any other relatives in the United States?

### Edit Family Information: Spouse

Spouse's Full Name:

Spouse's Date of Birth:

Spouse's Country/Region of

Origin (Nationality):

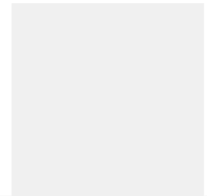
Spouse's City of Birth:

Spouse's Country/Region of Birth:

Spouse's Address:

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## Work / Education / Training Information



[Edit Present Work Information](#)

Primary Occupation:

Present Employer or School Name:

Present Employer or School Address:

City:

State/Province:

Postal Zone/Zip Code:

Country/Region:

Start Date:

Work Phone Number:

Monthly Salary in Local Currency (if employed):

Briefly Describe your Duties:

[Edit Previous Work Information](#)

Were you previously employed?



Employer Name (1):

Employer Address:

City:

State/Province:

Postal Zone/Zip Code:

Country/Region:

Telephone Number:

Job Title:

Supervisor's Surname:

Supervisor's Given Name:

Employment Date From:

Employment Date To:

Briefly describe your  
duties:

Have you attended  
any educational institutions  
at a secondary level or  
above?

Name of Institution (1):

Address of Institution:

City:

State/Province:

Postal Zone/ZIP Code:

Country/Region:

Course of Study:

Date of Attendance From:

Date of Attendance To:

[Edit Additional  
Information](#)

Do you belong to a clan or tribe?

Provide a List of Languages You Speak:

Language Name (1):

Language Name (2):

Have you traveled to any countries/regions within the last five years?

Have you belonged to, contributed to, or worked for any professional, social, or charitable organization?

Do you have any specialized skills or training, such as firearms, explosives, nuclear, biological, or chemical experience?

Have you ever served in the military?

Have you ever served in, been a member of, or been involved with a paramilitary unit, vigilante unit, rebel group, guerrilla group, or insurgent organization?

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Online Nonimmigrant Visa Application (DS-160) Application ID AA009C8TTV

## Security and Background Information

[Edit Part 1](#)

Do you have a communicable disease of public health significance? (Communicable diseases of public significance include chancroid, gonorrhea, granuloma inguinale, infectious leprosy,

lymphogranuloma venereum, infectious stage syphilis, active tuberculosis, and other diseases as determined by the Department of Health and Human Services.)

Do you have a mental or physical disorder that poses or is likely to pose a threat to the safety or welfare of yourself or others?

Are you or have you ever been a drug abuser or addict?

### **Edit Part 2**

Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other similar action?

Have you ever violated, or engaged in a conspiracy to violate, any law relating to controlled substances?

Are you coming to the United States to engage in prostitution or unlawful commercialized vice or have you been engaged in prostitution or procuring prostitutes within the past 10 years?

Have you ever been involved in, or do you seek to engage in, money laundering?

Have you ever committed or conspired to commit a human trafficking offense in the United States or outside the United States?

Are you the spouse, son, or daughter of an individual who has committed or conspired to commit a human trafficking offense in the United States or outside the United States and have you within the last five years, knowingly benefited from the trafficking activities?

Have you knowingly aided, abetted, assisted or colluded with an individual who has committed or conspired to commit a severe human trafficking offense in the United States or outside the United States?

### **Edit Part 3**

Do you seek to engage in espionage, sabotage,

export control violations, or any other illegal activity while in the United States?

Do you seek to engage in terrorist activities while in the United States or have you ever engaged in terrorist activities?

Have you ever or do you intend to provide financial assistance or other support to terrorists or terrorist organizations?

Are you a member or representative of a terrorist organization?

Have you ever ordered, incited, committed, assisted, or otherwise participated in genocide?

Have you ever committed, ordered, incited, assisted, or otherwise participated in torture?

Have you committed, ordered, incited, assisted, or otherwise participated in extrajudicial killings, political killings, or other acts of violence?

Have you ever engaged in the recruitment or the use of the child soldiers?

Have you, while serving as a government official, been responsible for or directly carried out, at any time, particularly severe violations of religious freedom?

Have you ever been directly involved in the establishment or enforcement of the population controls forcing a woman to undergo an abortion against her free choice or a man or a woman to undergo sterilization against his or her free will?

Have you ever been directly involved in the coercive transplantation of human organs or bodily tissue?

**Edit Part 4**

Have you ever sought to obtain or assist others to obtain a visa, entry into the United States, or any other United States immigration benefit by fraud or willful misrepresentation or other unlawful means?

**Edit Part 5**

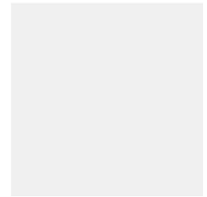
Have you ever withheld custody of a U.S. citizen child outside the United States from a person granted legal custody by a U.S. court?

Have you voted in the United States in violation of any law or regulation?

Have you ever renounced United States citizenship for the purpose of avoiding taxation?

## Location Information

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[Edit Location Information](#)

Location where you will be submitting your application

Current Location:

**Dated :**

To,  
**The Officer,**  
USA OFC Centre  
<<<CITY>>>

**Subject: - Authorization Letter for Collection of my Passport**

Respected Sir/ Madam,

I, <<<Applicant's Name>>> (holding an Indian passport number <<<Passport Number>>>) hereby, authorize \_\_\_\_\_ for collection of my passport & other relevant documents on my behalf.

Details of my passport are as below:

**Name:**

**Passport No:**

Kindly handover my passport and & other relevant documents to the bearer of this letter and oblige me.

Thanking You.

Yours Faithfully,

<<<Applicant's Signature>>>

<<<Applicant's Name>>>

<<<Mobile Number>>>