

Contact on 8010700700 for more details

Personal Documents

Valid Passport

Must not be older than 10 years also it must be valid for at least THREE MONTHS longer than the intended stay. The passport must also have at least TWO BLANK PAGES to affix the visa and should be along with all old passport booklets.

Handwritten passports, Passports with observation and passports of 20-year validity are NOT acceptable.

Signed Visa Form

Online visa form to be filled on <https://finlandvisa.fi/>. Print the completed form and Sign the form at 4 places for Multiple entry visa (i.e. at (1) Col No. 37, (2) Next column of Col.37 which says visa fee is not refunded in case of rejection, (3) the next column which says applicable in case of multiple entry visa and (4) at the bottom of the visa form at the end of the visa form).

In case of Single entry visa, signatures are needed at 2 places only (i.e. at (1) Col No. 37 and (2) at the bottom of the visa form at the end of the visa form).

Passport Copy

Photocopy of Passport front and last page copy.

Passport Size Photos

2 Recent Coloured Photograph (Fresh ones i.e. NOT used earlier for any visa) should be:

(35mm x 45mm in dimension, On matte finish paper, With White background, With 80% face coverage, non-smiling [without glasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background and not previously used in a visa).

Signed Cover Letter

Addressed to The Embassy of Finland with mentioning duration of visit, purpose of visit, expenses clause. Details of all Applicants with name, passport number, If Applicable.



Travel Documents

Confirmed Hotel Bookings

Confirmed Hotel as per the ticket (with hotel Name, Address, Telephone number, and Email ID).

Confirmed Air Tickets

Return ticket, covering all the sectors.

Day to Day Itinerary

Daily Schedule of the trip.

Travel Insurance

It should be as per Schengen specification, matching with ticket dates with risk coverage of Euro 30,000. For downloading the list of Approved Insurance Companies and detailed information on Travel Insurance please visit our visa forms section of our website.

Travel Insurance should have special condition: The geographical area for this policy stands changed to worldwide.



Proof of Funds

Bank Statement

Latest Personal Bank Statement (Original) last 6 months i.e. sealed and signed by Bank Authorities.

Income Tax Return

Personal ITR For Last 3 years.



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Occupation Proof

If you are an employee

Last 3 months salary slips.

NOC from Company.

If you are proprietor/owner of the company

Company's Original Bank statement of last 6 months Stamped from Bank.

Company's ITR of Last 3 years.

Company proof (GST/ Incorporation certificate/Partnership Deed etc).

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Cover letter on company's Letterhead.

If you are a student

Leave letter issued from School.

School ID.

If you are retired

Proof of retirement.

Pension statements for the last three months.

Proof of regular income generated by ownership of property or business.

If you are sponsored

Proof of sponsorship and/or private accommodation by completing a national form of the Schengen State concerned (see the website of the Member State of destination).

For honeymooners

Marriage certificate or Marriage Card.

Copy of marriage certificate is required.

Engagement/Marriage Photograph (2-3 photographs of the bride and groom together are required).

Note: If bride or groom is not employed, then the Financials of the parents are required (Check According to the above-mentioned occupations).



For Minors

If minor is accompanied by one parent/traveling alone shall provide a NOTARIZED NOC from other/both parents with their passport copy

If minor traveling with parents or without parents, then consent letter is mandatory

Processing time 15 Days Working Calender