



**Contact on 8010700700 for more details**

## Personal Documents

### Valid passport

Valid passport (along with old passports) with at least 6 month validity from the date of travel.

### Passport Photocopy

Photocopy of 1st, 2nd, last page and observation page (if any)

### Signed Visa Form

Visa application form duly filled and signed by pax mentioning his/her direct contact number on it.. Row number 1 should have the SURNAME and row number 2 should have the NAME of the applicant. It is mandatory for the applicants to provide their personal mobile number, Email id and Annual income

### Passport Size Photos

2 Photograph (Fresh ones i.e. NOT used earlier for any visa) (latest one, not used in any previous visa, passport size , matt finish, with white background - see footnote for more specifications) 1 photo to be pasted on the visa application form should be signed cross in such a manner that half of the signatures are on the form and half on the photo.

### Signed Cover letter

Covering Letter addressed to The Visa Officer, Singapore High Commission [In case of own business(on company letterhead mentioning the name and designation). In case of Employed (On company letterhead mentioning the designation OR if covering letter on plain paper then NOC from Company mentioning the designation)].



## Travel Documents

### Confirmed Hotel bookings

Accommodation details ( name, address, phone number and email id of the hotel) are mandatory



## Proof of Funds

### Bank Statement

Personal Bank Statements for last 3 months



## Occupation Proof

### If you are an employee

Original NOC or Leave from Present working company or else original visiting card  
Employee id card cop

### If you are proprietor/owner of the company

Cover letter on company`s Letter Head with active telephone numbers





Visa Agent Documents



### Authority Letter

Authorisation letter (only signed by the applicant).



### Other documents

Applicant has to apply for Arrival card 3 days before travel <https://eservices.ica.gov.sg/sgarrivalcard/>

In case applicant's passport is not issued from North India but the applicant is applying visa from Delhi then rent agreement, aadhar card, electricity bill, water bill or phone bill of north region is required.



Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, \_\_\_\_\_ (name of applicant) of  
\_\_\_\_\_ (country/place), holder of passport/travel document no.  
\_\_\_\_\_ is coming to Singapore from  
\_\_\_\_\_ (country/place of embarkation) for the purpose of  
\_\_\_\_\_ (e.g., holiday, transit, business, meeting, exhibition,  
visiting friends & relatives, employment, education; for others, please specify). The  
applicant is my \_\_\_\_\_ (e.g., father, mother, brother, sister, son,  
daughter, spouse, business partner; for others, please specify).

Yours faithfully

**Only for application where Local Contact is an individual:**

\_\_\_\_\_  
Signature of Local Contact

\_\_\_\_\_  
NRIC (Pink / Blue) No

\_\_\_\_\_  
Name of Local Contact

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Address of Local Contact

\_\_\_\_\_  
Email Address

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**Only for application where Local Contact is a company:**

\_\_\_\_\_  
Signature of person acting on behalf of the  
company/firm

\_\_\_\_\_  
Unique Entity Number (UEN) of  
the company/firm

\_\_\_\_\_  
Name, NRIC No. and Designation/Capacity

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Company Name and Address

\_\_\_\_\_  
Email Address



**Notes:**

*Affix a recent  
Passport-size  
photograph here*

## PART I – PARTICULARS OF APPLICANT

[illegible][illegible]☐ Male      ☐ Female☐ **Others (Please Specify):**[illegible][illegible][illegible][illegible]

☐ Official Passport  
☐ Certificate of Identity

[illegible]

Diagram illustrating a 3D convolution operation. The input consists of three planes, each labeled  $D$ . These are processed to produce a single plane labeled  $M$ . This intermediate result is then processed to produce the final output plane, which is labeled  $Y$  four times.

[illegible][illegible]



*Address in Country/Place of Origin/Residence*

Country/Place of Origin/  
Residence:

Division/State/Province  
of Origin/Residence:

Prefecture of Origin/  
Residence:

County/District of Origin/  
Residence:

Address: \_\_\_\_\_

**PART II – OTHER DETAILS**

Email Address:

Contact Number:

Occupation:

Highest Academic/  
Professional  
Qualifications Attained:\* ☐ No Formal Education ☐ Primary ☐ Secondary ☐ Pre-University  
☐ Diploma ☐ University ☐ Post-Graduate

Annual Income in  
Singapore dollars (SGD):

Religion:

Expected Date of Arrival in Singapore: 







 — 







 — 















  
D D M M Y Y Y Y

Type of Visa:\* ☐ Single Journey ☐ Double Journey ☐ Triple Journey ☐ Multiple Journey

Purpose of visit:\* ☐ Social ☐ Business

Details of purpose: \_\_\_\_\_

How long do you intend to stay in Singapore:\* ☐ Less than 30 days ☐ More than 30 days

If your intended stay in Singapore is more than 30 days, please state the reason for your intended length of stay and the duration

\_\_\_\_\_  
\_\_\_\_\_



**Where will you be staying in Singapore?:\***

☐ Next of Kin's Place   ☐ Relative's Place   ☐ Friend's Place   ☐ Hotel   ☐ Others (Please specify): \_\_\_\_\_

**Block/House No.:**

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**Floor No.:**

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**Unit No.:**

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**Postal Code:**

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[illegible]

**Building Name:** \_\_\_\_\_

**Did you reside in other countries/places, other than your country/place of origin, for one year or more during the last 5 years ?\***

☐ **Yes**      ☐ **No**

*If yes, please furnish details*

### Period of Stay

Country/Place	Address	From	To

*(Only for applicant who is 12 years old or less at the point of application. Details are not required if applicant is accompanied by an airline representative.)*

**Travelling Companion To Applicant:**

[illegible]

**Date of Birth:**

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*D D M M Y Y Y Y*

**Sex:\***

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**Male**

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**Female**

[illegible]

**Travel Document Number:**



**Details of Local Contact or Company/Hotel in Singapore**[illegible][illegible]

**Contact No.:**

Email Address: \_\_\_\_\_

(a) Have you ever been refused entry into or deported from any country/place, including Singapore? ☐ Yes ☐ No

(b) Have you ever been convicted in a court of law in any country/place, including Singapore? ☐ Yes ☐ No

(c) Have you ever been prohibited from entering Singapore? ☐ Yes ☐ No

(d) Have you ever entered Singapore using a different passport or name? ☐ Yes ☐ No

*If any of the answer is "YES", please furnish details below*

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**I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief. I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.**

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

**I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.**

**I undertake not to involve in any criminal offences in Singapore.**

**I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued**

**I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.**

**I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.**

**I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.**

**I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to entry is entirely discretionary at the point of entry.**

**I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.**

Date \_\_\_\_\_

**Signature of Applicant**